

# Norton Court & Scarfone Project-Based Apartments

## FACT SHEET

The Project-Based Rental Assistance Program is funded through HUD and administered by Belmont Housing Resources for WNY as an agent for New York State. The program is intended to help very low-income families and individuals afford decent rental housing. Belmont Housing Resources for WNY maintains a 'referral' waiting list for the Norton Court and Scarfone Apartments for Project-Based Rental Assistance.

### HOW DO I QUALIFY FOR A PROJECT-BASED APARTMENT?

If the combined gross income of all household members is less than the applicable limit listed below, your application will be placed on a 'referral' waiting list according to the date it was received and bedroom size and any eligibility criteria in effect at the time of application.

Effective April 25, 2019

<u>People in Household</u>	<u>Gross Income Limit</u>	<u>People in Household</u>	<u>Gross Income Limit</u>
1	\$26,950	5	\$41,550
2	\$30,800	6	\$44,650
3	\$34,650	7	\$47,700
4	\$38,450	8	\$50,800

### HOW DO I APPLY AND WHAT HAPPENS AFTER I APPLY?

You can apply for a Project-Based Rental Assistance apartment by completing and submitting an application to Belmont Housing Resources for WNY. We will review the application and let you know if you are eligible. Unfortunately, we have more applicants than we have project-based apartments, so we have to place applicants on a 'referral' waiting list until an apartment for which you qualify becomes available. When your name reaches the top of the list, Belmont will refer your application to Norton Court Apartment Property Management, who will then notify you via mail of your referral for tenancy screening. Please be advised, even if your household is income-eligible for rental assistance, your household must first qualify for tenancy based on the property management screening criteria. While you wait to hear from the property management team it is very important you notify Belmont Housing anytime your mailing address changes as all notification is done by mail.

### HOW LONG WILL I HAVE TO WAIT FOR ASSISTANCE?

Unfortunately, the wait time varies for each applicant. The wait time is based on several factors such as: the date applied to the list, the number of bedrooms your household is eligible for, when a project-based assisted unit is available in your household's applicable bedroom size, how many applicants are ahead of you on the list, etc. Therefore, this form of assistance might not meet your immediate needs. Whatever the waiting period may be, we encourage you to fill out an application. You lose nothing by applying, and we may be able to help you find alternative solutions to your housing problem while you wait. The date your application is received is very important; sooner is better.

### IS THERE ANYTHING I SHOULD KNOW BEFORE I APPLY?

Yes. Federal regulations prohibit those who are subject to lifetime sex offender registration from receiving assistance. Additionally, you must be a U.S. citizen or have eligible immigrant status to receive rental assistance.

**Belmont Housing Resources for WNY**  
33 Spruce Street  
North Tonawanda, New York 14120  
716-213-2784

